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26 September 1951

MEMORANDUM FOR: ASSISTANT DIRECTOR OF TRAINING

SUBJECT: Interim Training Program

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NO CHANGE in Class. ☐

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Class. CHANGED TO: TS S C

DDA Memo, 4 Apr 77

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1. The Problem.

To establish and operate a holding program or pool for covert personnel in various stages of clearance, training and experience.

2. Facts Pertinent to the Problem.

a. Types of Personnel Involved, from OSO and OPC.

- (1) New employees, without training, and in various stages of security clearance.
- (2) Students between courses.
- (3) Students who have finished their courses and are awaiting assignment to duty.
- (4) Returnees of assorted training and experience.

b. Motivation for a Program.

- (1) To get the individuals on the payroll before they take other positions.
- (2) To keep them profitably occupied until they can be assigned regular duties.
- (3) To assist them in cover and other organizational problems.
- (4) To have them available for such clinic follow-up, desk consultation, etc., as may be needed.

c. Numbers of Students Involved.

- (1) OSO estimates theirs up to 40 per month.
- (2) OPC estimates theirs up to 90 per month.

d. Prospective Phasing.

- (1) Current hope is to start a program for new employees (Section a, (1), above) on 15 October 1951.
- (2) It is hoped to have programs for all four types under way by about 1 January 1951.

e. Space.

- (1) For that phase of the program to start on 15 October, absolute minimum space requirements are a room containing about 125 lecture-type chairs and an office for 2 or 3 persons.
- (2) More appropriate yet modest facilities would consist of such a room for about 125 persons, 2 or 3 rooms for about 30-40 persons, an office for 2 or 3 persons, and about 3 to 6 conference rooms for as many as 10 persons each.

3. Discussion.

a. Before any program can start, adequate provision will have to be made for:

- (1) Staff.
- (2) Curriculum.
- (3) Site

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- (4) Cover.
- (5) Budget.
- b. Because of the interrelationships among these factors, one must be established before the others can profitably be defined. With regard particularly to the 15 October project, sufficient progress has been made on the first two factors, and the last two to make it evident that further progress depends upon a definite conclusion with regard to site. No generally desirable site for 15 October is presently in prospect.
- c. Concerning the enterprise as a whole, it should be noted that training is only a secondary motivation for the establishment of such a program.

4. Conclusions.

The major immediate issues are:

- a. Should TR(C) become engaged in such an enterprise?
- b. Where and how are acceptable facilities to be acquired?

5. Recommendation.

That answers to the major immediate issues be found in time to give OSO, OPC, and TR(C) necessary opportunity to plan appropriately either:

- a. Toward the completion of plans for the program, or
- b. For other measures in the absence of such a program.

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